

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 25 July 1956

FROM : Chief, Visual Aids Staff

SUBJECT: Weekly Activities Report
18 July through 24 July 1956

25 YEAR RE-REVIEW

1. PROGRESS ON MAJOR TRAINING AIDS

A. Intelligence B.3

1. One chart, OBI display, layout discussed with OBI representative

2. One chart of Machine Division in progress

B. Intelligence B.10

1. Ten cartoon posters for classroom use in progress

C. Operations O.10

1. Final art of two FI organization charts in progress

2. Seventy-three name plates in progress

D. Language and External Training

1. Three maps of the Middle East in progress

2. Twelve name plates for use in lectures in progress

E. Cable Secretariat

1. Spot illustrations for revised handbook sent to customer—awaiting information on handbook layout

F. Office of Security

1. Seven charts—layouts and final art in progress

2. TRAINING AIDS COMPLETED DURING WEEK

A. Intelligence B.1

1. One chart, "Intelligence"

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B. Film Branch

1. Cut-Out door numbers for use in film production

C. Operations 0.8

1. Layouts and art work for six transparencies

D. Plans and Policy Staff

1. Titles for Bulletin and lettering for Bulletin

E. Language and External Training

1. Three maps on Russia for use in lecture rooms mounted and delivered.

3. ITEMS OF ADMINISTRATIVE INTEREST

25X1

Mr. [] took emergency leave starting 18 July because of a death in his family. He returned on 25 July.



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